



# NOMINAL GROUP TECHNIQUE

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Write the question up clearly and simply in front of the group.

Individual members privately write down their ideas about a question.

The ideas are then shared: each person contributes one idea, in rotation, without repeating ideas.

Each idea is noted on the board. No debate or discussion is allowed. If individuals have no new ideas, they pass, until all ideas are on the board.

Anyone can then ask for any idea to be clarified. If needed, ideas can be amended slightly to make them clearer.

Similar statements are then combined, with the agreement of those proposing them.

Everyone then votes by secret ballot for the most important ideas – each can have one, two or three votes as the chairperson decides. The number of votes for each item is recorded and this results in a list in order of importance to the group.

## PROS

Generates a large number of ideas

Promotes an orderly fashion of presenting ideas

## CONS

Time consuming

People may be hesitant about having to bring up their idea in front of the group